A Company Limited by Guarantee not having a Share Capital

Report And Financial Statements

for the year ended 31 December 2016

CONTENTS

	Page
Directors and Other Information	3
Directors' Report	4
Statement of Directors' Responsibilities	10
Independent Auditor's Report	11
Statement Of Financial Activities	13
Balance Sheet	14
Cash Flow Statement	15
Accounting Policies	16
Notes to the Financial Statements	17

DIRECTORS AND OTHER INFORMATION

Directors

Matthew Breen (Chairperson)

Daniel O'Keeffe

John Cooley (Northern Ireland)

Mark McDonnell Anthony O'Keeffe Alfred Banda (Zambia)

John Casey Dean McGlaughlin

Company Secretary

L & P Trustee Services Limited

Company Number

463400

Charity Number

CHY 18492

Charity Regulatory Authority

Registration Number

20071004

Registered Office

2/3 Terminus Mills Clonskeagh Road

Dublin 6

Principal Address

Edmund Rice House North Richmond Street

Dublin 1

Auditors

Nexia Smith & Williamson

Chartered Accountants and Registered Auditor

Paramount Court Corrig Road

Sandyford Business Park

Dublin 18

Dublin 11

Bankers

Bank of Ireland Ballygall Road Finglas

Financial Advisors

L & P Trustee Services Limited

2/3 Terminus Mills Clonskeagh Road

Dublin 6

DIRECTORS' REPORT

for the year ended 31 December 2016

The directors present their report, along with their audited financial statements, for the year ended 31 December 2016.

EDMUND RICE DEVELOPMENT

Edmund Rice Development (ERD) is a development agency dedicated to the liberation of people and communities from poverty and injustice. ERD's core purpose is to support the sustainability of Edmund Rice Mission by sourcing funding, building donor engagement and working with our partners in mission to improve development capacity and maximise impact. ERD is fully committed to transparency and accountability, and to an efficient, effective operation that impacts positively on the lives of people made poor.

EDMUND RICE MISSION

Edmund Rice Mission focuses on the liberation of people and communities. Edmund Rice responded to the marginalised of his time. Today, through compassionate presence and seeking mutual transformation, Edmund Rice Mission promotes human rights and fullness of life for all, especially those made poor.

Deeply aware of the levels of poverty, vulnerability and exclusion in our world, Edmund Rice Development responds to the lack of:

- awareness of human and environmental rights
- consistent access to basic needs
- access to quality primary and secondary education
- opportunities for livelihoods, employment and entrepreneurship
- access to quality community healthcare
- opportunities for people with disabilities
- protection and respect for 'the earth our home' (Laudato Si)

by supporting Edmund Rice Mission in the three areas of Community Development, Education and Advocacy.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

The achievements and performance of the organisation are now considered in turn below:

1. Strategy 2017-21

In 2016, ERD conducted a strategic review and defined a new five year strategy which outlines three core strategic goals:

- 1. Source funding and increase donor and partner engagement
- 2. Collaborate with partners to build mission development capacity
- 3. Develop and maintain an effective, efficient, accountable organisation

ERD Strategy 2017-21 sets out how ERD will better support Edmund Rice Mission as we work together for the liberation of people and communities. ERD will ensure people living in poverty are at the centre of everything the organisation does and every decision made. The new strategy represents the organisation's opportunity to build on the good work of the past, and to support Edmund Rice Mission in the three areas of Community Development, Education and Advocacy.

DIRECTORS' REPORT

for the year ended 31 December 2016

2. Review of Mission Management Systems and Processes

In 2015-16, ERD conducted a major review of all mission management systems and processes. This largescale project aimed to ensure that Edmund Rice Mission projects funded by ERD are managed to the highest standards of governance and accountability into the future, and that projects achieve maximum positive impact in their local communities. The results included:

Mission Finance Systems and Processes

A Mission Finance Manual, setting out in detail the policies and procedures for mission around financial budgeting, accounting, financial planning, human resource management, procurement and risk was produced by ERD in collaboration with our partners and now provides the minimum standards required in order to successfully receive and steward funding from ERD.

An in-country global training programme was designed and delivered by ERD to key mission staff of our partner governing bodies in Africa (in Ghana for all of Africa), India (New Delhi), Latin America (Peru) and Edmund Rice International (Geneva).

Review of Mission Governance & Management Structures

As part of the overall review, partner governing bodies were led by ERD in a review of local mission governance and management structures. These were appraised by partners locally and necessary changes initiated and adopted locally.

Project Cycle Management Approach

ERD and our partner governing bodies formally adopted a Project Cycle Management approach to mission management. This approach (incorporating processes for Needs Assessment, Project Planning, Proposal Development, Funding, Monitoring and Evaluation and Reporting) was rolled out across Edmund Rice Mission through an ongoing process of training and partner support.

In 2016, ERD continued to work with partner governing bodies to define future funding needs, specifically for 2017 and thereafter. During 2016, ERD increasingly sought to collaborate on future funding and fundraising plans. ERD continues to be an active member of the Edmund Rice Mission Sustainability Working Party.

Mission Policies

ERD defined and adopted a new Monitoring and Evaluation Policy in 2016 and the ERD Funding and Reporting Policy was further refined and adapted to incorporate the above. In 2017, the ERD Partnership Policy will be finalised and Memorandums of Understanding put in place between ERD and all partner governing bodies.

Mission Capacity Assessment

A major mission capacity assessment project was initiated by the Mission Sustainability Party in 2016. ERD is represented on the Mission Capacity Support Team by the programme manager who has been seconded for a portion of her time to coordinate the project.

Journeying Together

In 2016, ERD provided funding and significant development assistance to Journeying Together, the new development programme for Edmund Rice Mission to establish new clusters of ministries. Support provided included the facilitation of an in-depth process to define the Journeying Together Strategy and Theory of Change in March 2016.

DIRECTORS' REPORT

for the year ended 31 December 2016

3. Funding/ Fundraising Activity

In order to allow ERD and our partners to conduct the Mission Management Review, the decision was taken by directors to temporarily scale back funding and fundraising activity during the period. This was done to allow the organisation and our partners sufficient scope and resources to manage this period of transition and significant change. ERD returns to normal funding and fundraising activity from 2017, and the ERD Strategy 2017-21 and Operational Plan 2017 outlines objectives in this regard.

In 2016 €691,686 was raised and allocated to 30 Edmund Rice formal and informal education, community engagement and human rights and advocacy projects and programmes in 12 countries across Africa, Latin America and India.

A full list of projects is included in the ERD Donor Impact Report (www.edmundricedevelopment.org).

Relationships with core funding agencies were strengthened during 2016, and the Irish government's missionary funding agency, Misean Cara, remained a valued partner. In addition CBERT and other foundations provided valuable support. During the period, institutional funding amounted to €420,869. In addition, a further €78,806 in multi-annual funding pledges was secured in 2016 for payment in the 2017-18 period (these will be reflected in the relevant accounts for those years).

Private donor income of €116,356 was donated to ERD during the year.

ERD established the *Education for Liberation* programme in 2016 to generate support for educational initiatives of Edmund Rice Mission. €6,904 was raised in 2016 for the programme which continued to generate funding into 2017.

In 2016, ERD ran a *Journeying Together* appeal to support the early work of a new cluster of Edmund Rice Mission communities in Western Zambia. €14,043 was raised in 2016 for the appeal.

4. Edmund Rice Education Beyond Borders (EREBB)

ERD partnered with Edmund Rice Foundation Australia (ERFA) to support the attendance of participants from our partner governing bodies to attend the EREBB global gathering of Edmund Rice schools and organisations in Kolkata, India in November 2016.

ERD produced and circulated a database of mission partner immersion opportunities for 2016+ to Irish and UK school trusts and bodies.

DIRECTORS' REPORT

for the year ended 31 December 2016

5. ERD Project Monitoring Visits

In 2016 ERD monitoring visits were conducted to Nairobi, Kenya and Cape Town, South Africa. Partner Governing Bodies hosted monitoring visits of ERD funded projects by Misean Cara to St. Ambrose Academy, Sierra Leone, Edmund Rice, Secondary School, Sinon, Tanzania, Kanvilli School, Ghana and Fe Y Alegria, Peru and effectiveness reviews also by Misean Cara to Edmund Rice Camps and St. Boniface school, South Africa.

6. ERD Governance

ERD is fully committed to full accountability and transparency. To ensure ERD continues to be fully compliant with all regulatory, funding and best practice policies, codes and systems a transparency statement was made available on ERD website highlighting ERD's transparency and accountability, and compliance with the Statement of Guiding Principles for Fundraising and the Dóchas Code of Conduct on Imaging and Messages.

in 2017 ERD will be formally 'On the Journey' to full compliance with the Governance Code for Community, Voluntary and Charity Organisations.

FINANCIAL REVIEW

Results for the Year

The Statement of Financial Activities is set out on page 13.

During the year, total incoming resources amounted to €904,225. Total outgoing resources amounted to €1,074,781 during 2016. Charitable funding of €691,686 was distributed during 2016 and costs associated with capacity-building, governance and generating funds totalled €383,095. In 2016 ERD received funding to support administration and costs of raising funds from Edmund Rice Bicentennial Trust Limited. This was supplemented by a total of €9,743 from donations income, representing 1.8% of total donations.

At 31 December 2016 the organisation had a surplus of €170,114.

PLANS FOR THE FUTURE

In 2017, ERD will begin to implement the ERD Strategy 2017- 21.

Strategic Goals 2017-21:

Source Funding and Increase Donor and Partner Engagement:

Ensure sufficient funding is sourced in good time to ensure the sustainability of Edmund Rice Mission development projects identified as priority by our partners.

Collaborate with partners to build mission development capacity:

To achieve maximum impact in the communities in which we work, ERD will work in collaboration with partners to improve the development capacity of project managers, and those in mission coordination and governance roles, to manage and deliver projects in line with standards of good practice in international development and human resource management.

Develop and Maintain an Effective, Efficient, Accountable Organisation:

Ensure high standards of governance and management are maintained within ERD in line with sectoral requirements and good practice. The organisation is effective, efficient, accountable and transparent at all times.

DIRECTORS' REPORT

for the year ended 31 December 2016

Funding Areas:

ERD will focus on raising funds for the following three funding areas:

Community Development

Working together with local communities to identify priority needs and long term solutions.

Education

Increasing the opportunities for sustainable livelihoods through skills-training and capacity building.

Advocacy

Challenging the causes of systemic poverty, marginislation and injustice from the local through to the global level.

PUBLIC BENEFIT

The Directors consider that the activities and achievements of the charity illustrate that the aims of the charity are carried out for the public benefit.

STRUCTURE, GOVERNANCE & MANAGEMENT

Governing Document

The Organisation is a Company Limited by Guarantee without a Share Capital and is governed by the Memorandum and Articles of Association and was incorporated on the 17th October 2008. The Company has been granted tax exemption by the Revenue Commissioners in Ireland and has a tax exemption CHY 463400.

Organisational Structure

The role of the Board of Directors is to determine the policies of the Company and the strategy for the development of these polices to meet such new challenges as may be evident in the future. The Directors are chosen for their personal qualities and their understanding of the Company. Every Director uses their best endeavours to promote the objects and interests of the Company and observes the Company's regulations affecting them. The Directors are well informed about the mission, governing document and history of the organisation and meet several times during the year to review developments with regards to the Organisation and its activities. When necessary, they seek advice from the Company's professional advisors.

There were 6 formal meetings of the Board of Directors in 2016. The members of the board and the number of meetings attended were as follows:

	Board Meetings	
Matthew Breen - Chairperson	6	
Alfred Banda	3	
John Casey	5	
John Cooley	6	
Anthony O'Keeffe	5	
Dan O'Keeffe	6	
Mark McDonnell	4	
Dean McGlaughlin	3	

DIRECTORS' REPORT

for the year ended 31 December 2016

Risk Management

The Directors have considered the risks that are material to the organisation and have ensured that there are suitable procedures in place to mitigate these. A full Risk Analysis is incorporated in the ERD Strategy 2017-21.

The principal risks affecting the organisation are:

Governance and management: considers the efficiency of the trustee body. Risks considered include a lack of planning, a Trustee body which lacked sufficient skills or appropriate decision making procedures. Such risks could include a lack of training / induction or poor stewardship of resources – human, financial and property.

As noted above, the directors have addressed these risks by holding regular board meetings which include the monitoring of actual performance, having meaningful induction / handover for incoming directors, attending Trustee training days, seeking third party advice as required, etc.

Financial: considers the financial capacity of the organisation and ensuring it has the available financial resources to continue to carry out its activities. This incorporates the management of the operating (day-to-day) position.

These risks are mitigated in a variety of ways, including budgeting and cash flow planning.

Capacity: considers the mission capacity of our partner governing bodies. Capacity shortfalls at project level that can cause reputational damage leading to difficulty retaining and building private and institutional donor base.

This risk is mitigated by working with our partners to improve the development capacity of project managers, and those in mission coordination and governance roles, to manage and deliver projects in line with standards of good practice in international development and human resource management.

Related Party

Edmund Rice Bicentennial Trust Limited is a separately established company limited by guarantee and not having a share capital. It is a registered charity with the UK Charity Commissioner under charitable number 1098358. ERD and Edmund Rice Bicentennial Trust Limited share a common director.

Other Relationships

ERD adheres to the Dóchas Code of Conduct in its use of imagery and messages. The purpose of this Code of Conduct is to provide a framework on which organisations can build when designing and implementing their public communications strategy. It requires signatories to only use images and messages that respectfully and truthfully represent the people featured, maintaining their dignity and communicating solidarity.

DIRECTORS' REPORT

for the year ended 31 December 2016

Statement of Directors' Responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable Irish law, the Charities Act 2009 and Generally Accepted Accounting Practice in Ireland including FRS102 SORP and the accounting standards issued by the Accounting Standards Board and published by the Institute of Chartered Accountants in Ireland.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing these financial statements the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow FRS102 SORP, or otherwise ensure particulars of any material departures are disclosed and explained,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland, FRS 102 SORP, the Charities Act 2009 and with Irish Statute comprising the Companies Act 2014, and all Regulations to be construed as one with those Acts. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Lietter 53. O'Kerff

Signed on behalf of the Board

Matthew Breen Date: 9 May 2017

Daniel O'Keefe Date: 9 May 2017

INDEPENDENT AUDITOR'S REPORT

to the Members of Edmund Rice Development

We have audited the financial statements of Edmund Rice Development for the year ended 31 December 2016, set out on pages 11 to 19. The financial reporting framework that has been applied in their preparation is Irish law and accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants Ireland (Generally Accepted Accounting Practice in Ireland) including 'Financial Reporting Standard 102' The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page, the directors are responsible for the preparation of the financial statements giving a true and fair view.

Our responsibility is to audit the financial statements and express an opinion in accordance with International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Accounting Practice Board's Ethical Standards for Auditors.

Scope of the audit

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the director's report to identify any inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland of the state of the company's affairs as at 31 December 2016, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Matters on which we are required to report by the Companies Act 2014

- We have obtained all of the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion proper books of account have been kept by the company.
- The financial statements are in agreement with the books of account.
- In our opinion the information given in the Directors' report is consistent with the financial statements.

INDEPENDENT AUDITOR'S REPORT

to the Members of Edmund Rice Development

Matters on which we are required to report by exception

We have nothing to report to you in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion the disclosures of directors' remuneration and transactions specified by law are not made.

Daniel Holland

For and on behalf of

NEXIA SMITH & WILLIAMSON

Chartered Accountants and Registered Auditor

Paramount Court

Corrig Road

Sandyford Business Park

Dublin 18

Date: 1 Jone 2017

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

for the year ended 31 December 2016

	Unrestricted funds 2016 €	Restricted funds 2016 €	Total funds 2016 €	Total funds 2015 €
Incoming resources				
Donations received	389,922	514,303	904,225	1,313,364
Total incoming resources	389,922	514,303	904,225	1,313,364
Resources expended				
Expenditure on charitable activities	409,931	664,850	1,074,781	1,615,850
Total resources expended	(409,931)	(664,850)	(1,074,781)	(1,615,850)
Net movement of funds in year	(20,009)	(150,547)	(170,556)	(302,486)
Total funds brought forward	89,173	251,497	340,670	643,156
Total funds carried forward	69,164	100,950	170,114	340,670

The company's income and expenses all relate to continuing operations.

Approved by the board on 9 May 2017 and signed on its behalf by

Matthew Breen

Daniel O'Keeffe

A Company Limited by Guarantee not having a Share Capital

BALANCE SHEET

as at 31 December 2016

	Notes	2016 €	2015 €
Current Assets Debtors Cash at bank and in hand	4	25,816 175,233	152,375 299,585
Creditors: Amounts falling due within one year	5	201,049 (30,935)	451,960 (111,290)
Net Current Assets Total Assets less Current Liabilities		170,114 170,114	340,670
Funds Accumulated Reserves	6	170,114	340,670

Approved by the board on 9 May 2017 and signed on its behalf by

Matthew Breen

Daniel O'Keeffe

Les J. V. Keiffe

CASH FLOW STATEMENT

for the year ended 31 December 2016

	Notes	2016 €	2015 €
Movement in cash in the year	8	(124,352)	(240,866)
Reconciliation of net cash flow to movement in net funds ((Note 8)		
Movement in cash in the year Net funds at 1 January 2016		(124,352) 299,585	(240,866) 540,451
Net funds at 31 December 2016		175,233	299,585

ACCOUNTING POLICIES

for the year ended 31 December 2016

Basis of Preparation

The financial statements have been prepared in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014, the Charities Act 2009 and FRS 102. They comply with the financial reporting standards of the Accounting Standards Board, as promulgated by the Institute of Chartered Accountants in Ireland. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Accounting Convention

The accounts are prepared under the historical cost convention.

Revenue recognition

Revenue is derived from donations received. Revenue is recognised when it is capable of reliable measurement and the principle risks and rewards of ownership have passed to the company. Donations received are recognised in income on a cash receipts basis.

Donations paid

Donations to support various ministries and projects are recognised when the payments are made.

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Unrestricted Funds

Unrestricted donations and other incoming resources receivable or generated for the objects of the charity without further purpose are available as general funds.

Restricted Funds

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the purpose intended, together with a fair allocation of management and support costs.

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2016

1. STATUS

The company is limited by guarantee not having a share capital. The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of it's being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding €2.

2. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executives on the directors) during the year was as follow:

	2016 Number	2015 Number
Number of employees	4	4
The staff costs are comprised of:	2016 €	2015 €
Wages and salaries	239,365	240,305
Social welfare costs	26,366	26,341
Pension costs	9,300	5,750
	275,031	272,396

The number of employees whose remuneration was in excess of €60,000 is indicated in the following table.

Salary in Bands from €60,000	2016	2015
	Number	Number
€60,000 - €70,000	-	
€70,000 - €80,000	1	1
€80,000 - €90,000	-	u.
€90,000 - €100,000	1	1

3. TAXATION

The company is not liable to Corporation Tax as it has been granted exemption from taxation by the Revenue Commissioners.

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2016

4.	DEBTORS	2016 €	2015 €
	Prepayments and accrued income Accrued income	1,559 24,257	1,269 151,106
		25,816	152,375
5.	CREDITORS Amounts falling due within one year	2016 €	2015 €
	Accruals and deferred income	30,935	111,290
6.	RETAINED RESERVES	€	€
	At 1 January 2016	2016 340,670	2015 643,156
	Surplus/ (Deficit) for the year At 31 December 2016	(170,556) ———————————————————————————————————	302,486
	At 31 December 2016	170,114	340,670

7. RELATED PARTY TRANSACTIONS

Edmund Rice Development received a total of €367,000 (2015: €472,000) from Edmund Rice Bicentennial Trust, a UK registered charitable organisation whose purpose is to provide financial support for the work of the Christian Brothers in the less industrialised world. This was an unrestricted donation to the company to be used for the purpose of its mission.

The parties are related as they share a common director.

8. CASH FLOW STATEMENT

8.1	RECONCILIATION OF OPERATING LOSS TO NET CASH OUTFLOW FROM OPERATING ACTIVITIES	2016 €	2015 €
	Net movement of funds in year Movement in debtors	(170,556) 126.559	(302,486) 117.620
	Movement in creditors	(80,355)	(56,000)
	Net cash outflow from operating activities	(124,352)	(240,866)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2016

8.2 ANALYSIS OF CHANGES IN NET FUNDS

	Opening balance	Cash flows	Closing balance
	€	€	€
Cash at bank and in hand	299,585	(124,352)	175,233
Net funds	299,585	(124,352)	175,233

9. MISEAN CARA

Edmund Rice Development receives funding and provides financial support in respect of projects for and on behalf of Misean Cara. The amounts received and expended in the financial year were as follows:

		€	€
		2016	2,015
Opening balance b/f		181,296	489,185
Total Misean Cara receipts		386,749	469,656
Total Misean Cara disbursed	Prior Yr	(169,745)	(489,185)
Total Misean Cara disbursed	Current Yr	(363,586)	(288,360)
Closing balance c/f		34,714	181,296

11. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved by the Board of Directors on 9 May 2017.